



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Wednesday, December 16, 2015

Minutes

I. CALL TO ORDER

- A. President Eagle called the meeting to order at 6:35 P.M.
- B. President Eagle established the existence of a quorum, with the following members present: Mr. Mettler, Mr. Kizaraly, Ms. McCreary, Ms. Eagle and Ms. Morris.
- C. The Agenda was modified to add Approval of Behavioral Support Position at Discovery II (Item VI. F.)

II. CLOSED SESSION

- A. The Board heard an update on a potential litigation case. No action was taken.

III. OPEN SESSION

Open Session was called to order at 7:05PM. Ms. Morris led the Pledge of Allegiance.

IV. PUBLIC COMMENTS

Karla Lund commented on the need to use GPS devices during Field Trips.

V. REPORTS

- A. **Report on Closed Session** - Ms. Eagle reported that no action had been taken in Closed Session tonight. Ms. McCreary reported that during Closed Session of the November 23 Special Board Meeting the Board explored viability of 950 St. Elizabeth Ave in San Jose as a potential future site for Discovery I.
- B. **Discovery II PSC Report** – Karla Lund and Jane Hankins reported that Laps for Learning raised \$25,508 in November. A speaker event is slated for May 10. Three ateliers are stocked and used daily. Up to \$2500 in mini grants are being offered to school programs.
- C. **Financial Update** – Cheryl Leong from EdTec gave the financial update for December.
- D. **Superintendent/Executive Director Report**
 - There are currently 8 students in the Discovery II Special Day Class, all originating from Discovery II.
 - 3 school principals from the Progressive Education Network recently toured Discovery I and met with students and parents.
 - Safety Report – at Discovery II, a parent fell off a play structure and broke her leg after helping a student.
- E. **Assistant Superintendent/Discovery I Director Report**
 - Mr Jones shared that the Instructional Strategy Team met to review reading assessment data.

F. Operations Report

- Enrollment – Open Enrollment is open for 2016 and closes on February 3.
- Funds Drive – Discovery I has 63% participation. Discovery II has 42% participation

[The Board recessed for 7 minutes, recovering at 7:52PM]

V. ACTION / DISCUSSION ITEMS

- A. The Board discussed a proposed change to the Discovery II Lottery preferences. Public comments supported the commitment of the HomeSchool families.

On a motion made by Mr. Mettler and seconded by Ms. Morris, the Board voted on Motion #151216.1 to amend the current admissions policy for Discovery II BP150527.2, Preference Group A to include siblings of students from the Home School classes. Approved 5-0. Mr. Mettler – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye

- B. Mr. Jones addressed Board questions on the Extended Care Program, including budget changes, proposed employees, terminology, vacation coverage and financial aid.

On a motion made by Ms. McCreary and seconded by Mr. Kizaraly, the Board voted on Motion #151216.2 to approve the Discovery Charter School II Extended Care Program. Approved 5-0. Mr. Mettler – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye

- C. Mr. Jones proposed that the math teacher hours at Discovery I be increased to 0.8 FTE from .6-.75 FTE. This will provide 1-1 math intervention for middle school students in the afternoons. They will start in January.

On a motion made by Mr. Mettler and seconded by Ms. Eagle, the Board voted on Motion #151216.3 to approve the change in math teacher hours at Discovery I. Approved 5-0. Mr. Mettler – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.

- D. On a motion made by Ms. McCreary and seconded by Ms. Morris, the Board voted on Motion #151216.4 to approve the report from Hosaka Rotherham and Company. Approved 5-0. Mr. Mettler – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.

- E. The Board discussed evaluations of the St. Elizabeth Drive site. Ms. Eagle has contacted an architectural firm to assess the site. Mr. Jones felt we should not pursue the property.

- F. Mr. Jones proposed hiring a Behavioral Support contractor for Discovery II. On a motion made by Ms. Morris and seconded by Mr. Kizaraly, the Board voted on Motion #151216.5 to approve the new Behavioral Support Position at Discovery II. Approved 5-0. Mr. Mettler – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.

VI. APPROVAL OF CONSENT CALENDAR (ACTION)

- A. On a motion made by Ms. Morris and seconded by Mr. Mettler, the Board voted on Motion #151216.6 to approve the Consent Calendar as presented. Approved 5-0. Mr. Mettler – Aye, Mr. Kizaraly – Aye, Ms. Morris – Aye, Ms. McCreary – Aye, Ms. Eagle – Aye.

VII. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

- A. Board Operations – The Board discussed the need for volunteer administrative support for Board operations. Ms. McCreary will communicate the need for this support to the school communities.
- B. Reports
 - The Development Committee is review annual fund reporting.
 - The Facilities Committee met November 24 with four committee members present.
 - Marketing for open enrollment will include an advertisement at the Camera 7 theater in the Pruneyard, a radio spot and a spot on Spanish radio and in a local Spanish language newspaper.
 - The Instructional Goals and Discovery Experience Committees are preparing for a staff survey.
- C. Board Calendar - Next Regular Board Meeting will be held on January 20, 2015.
- D. Future Agenda Items: Executive Director mid-year review, Education Protection Account, Election Committee.

VIII. ADJOURN

The Board adjourned without objection at 9:52 P.M.